

# Jordan A. Thompson

January 16, 2026

Acme Corporation

RE: Relocation Reading Specialist

Dear Hiring Manager,

I am thrilled to apply for the Relocation Reading Specialist position at Acme Corporation, which I discovered on your careers page. With a solid background in education and a passion for guiding individuals through the challenges of relocation, I believe I can bring valuable insights and support to your team. My experience aligns well with Acme's commitment to enhancing the reading skills of individuals transitioning to new environments, making me an ideal candidate for this role.

In my previous position as a Literacy Coach at Maplewood Schools, I implemented a reading intervention program specifically designed for students facing relocation challenges. This program resulted in a 30% increase in reading comprehension scores among relocated students within a single academic year. Additionally, I collaborated with local community organizations to provide tailored workshops for families, helping them acclimate to new educational systems while emphasizing the importance of literacy. My hands-on approach not only improved academic performance but also fostered a sense of belonging and confidence among students and their families.

Furthermore, my role as a Reading Specialist at Bright Futures Academy allowed me to develop a culturally responsive curriculum that addressed the diverse needs of relocated students. By integrating local literature and resources into our reading initiatives, I successfully engaged students from various backgrounds, leading to a 25% improvement in reading fluency. I am excited about the opportunity to replicate this success at Acme Corporation, ensuring that your programs not only meet the academic needs of relocated individuals but also celebrate their unique experiences and cultures.

I am eager to discuss how my background, skills, and enthusiasm for supporting relocated individuals can contribute to the continued success of Acme Corporation. Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

Jordan A. Thompson