

Jordan A. Mitchell

January 16, 2026

Acme Corporation

RE: Relocation Refrigeration Technician

Dear Hiring Manager,

I am writing to express my enthusiasm for the Relocation Refrigeration Technician position at Acme Corporation, which I discovered on your careers page. With a solid background in refrigeration systems and a passion for problem-solving, I am excited about the opportunity to contribute to your team and support your clients in achieving seamless relocations of their refrigeration units.

In my previous role at CoolTech Solutions, I led a project that involved relocating a large-scale refrigeration system for a major food distribution center. This project not only required intricate planning and coordination but also demanded a high level of technical expertise. I successfully executed the relocation within a tight deadline, resulting in a 20% reduction in downtime, which significantly improved our client's operational efficiency. Additionally, I trained a team of technicians on best practices for refrigeration system relocation, ensuring that our standards of safety and quality were met consistently.

I am particularly drawn to Acme Corporation's commitment to innovation and customer satisfaction. I admire your reputation for delivering high-quality refrigeration solutions and your proactive approach to meeting client needs. I am confident that my hands-on experience with various refrigeration systems and my ability to adapt to new technologies will enable me to make a meaningful contribution to your team.

I would welcome the opportunity to discuss how my skills and experiences align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your esteemed company as a Relocation Refrigeration Technician.

Sincerely,

Jordan A. Mitchell