

Jordan A. Thompson

January 16, 2026

Acme Corporation

RE: Relocation Scaffolder

Dear Hiring Manager,

I am writing to express my enthusiasm for the Relocation Scaffolder position at Acme Corporation, as advertised on your company's careers page. With over six years of experience in scaffolding and construction, I am excited about the opportunity to contribute my skills to your team and support the innovative projects Acme Corporation undertakes.

In my previous role at XYZ Scaffolding, I successfully led a team in a complex relocation project for a high-rise building, where we dismantled and reassembled scaffolding structures safely and efficiently. This project not only enhanced my leadership skills but also resulted in a 20% reduction in downtime compared to similar projects within the company. Additionally, I implemented a new inventory tracking system for our scaffolding materials, which improved our resource management and decreased material costs by 15%. These achievements showcase my ability to deliver results while adhering to strict safety regulations and project deadlines.

I am particularly drawn to Acme Corporation because of your commitment to quality and safety in construction. I am eager to bring my expertise in scaffold relocation and project management to your esteemed company. I would welcome the opportunity to discuss how my background and skills align with the goals of your team. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation.

Sincerely,

Jordan A. Thompson