

# Jordan Smith

January 16, 2026

Acme Corporation

RE: Relocation School Psychologist

Dear Hiring Manager,

I am writing to express my enthusiasm for the Relocation School Psychologist position at Acme Corporation, as advertised on your careers page. With a robust background in school psychology and a passion for supporting students through transitional phases, I am excited about the opportunity to contribute to your team and make a positive impact on the lives of relocated students.

In my previous role at Green Valley High School, I successfully developed and implemented a comprehensive support program for students experiencing relocation due to family circumstances. One of my key achievements was the creation of a peer mentorship initiative that paired relocated students with established peers, which led to a 30% increase in social integration and overall academic performance within a single academic year. Additionally, I conducted workshops for parents and teachers to address the unique challenges faced by relocated families, fostering a collaborative environment that resulted in heightened awareness and support for these students.

I am particularly drawn to this role at Acme Corporation because of your commitment to providing a nurturing environment for all students, regardless of their background. I am eager to leverage my expertise in psychological assessment and intervention strategies tailored to meet the diverse needs of relocated students. I would welcome the chance to discuss how my skills and experiences align with the goals of your institution. Thank you for considering my application; I look forward to the opportunity for further discussion.

Sincerely,

Jordan Smith