

Jordan Lee Thompson

January 16, 2026

Acme Corporation

RE: Relocation Solar Installer

Dear Hiring Manager,

I am writing to express my enthusiasm for the Relocation Solar Installer position at Acme Corporation, which I discovered on your careers page. With a strong background in solar energy installation and a passion for renewable technologies, I am excited about the opportunity to contribute to your team's mission of providing sustainable energy solutions across diverse locations.

In my previous role at Green Energy Solutions, I successfully led a team of installers in completing over 150 residential solar projects within a two-year period, consistently meeting deadlines while adhering to safety and quality standards. One of my proudest achievements was coordinating a large-scale installation in a challenging environment, where we optimized the system design to increase efficiency by 20%. This experience not only honed my technical skills but also reinforced my ability to adapt quickly to new locations and work conditions.

Additionally, I have received commendations for my customer service skills, where I facilitated communication between clients and the installation team. I implemented a feedback system that resulted in a 30% increase in customer satisfaction ratings. My proactive approach to problem-solving and my commitment to ensuring a smooth installation process have been key to my success in previous projects, making me well-suited for the dynamic role at Acme Corporation.

I am eager to bring my expertise and dedication to Acme Corporation and would appreciate the opportunity to discuss how I can contribute to your ongoing projects. Thank you for considering my application; I look forward to the possibility of working together to promote sustainable energy solutions.

Sincerely,

Jordan Lee Thompson