

Jordan A. Miller

January 16, 2026

Acme Corporation

RE: Relocation Truck Driver

Dear Hiring Manager,

I am excited to apply for the Relocation Truck Driver position at Acme Corporation, which I discovered on your careers page. With a strong background in long-distance driving and a commitment to exceptional customer service, I am eager to contribute to your team and ensure smooth relocations for your clients.

In my previous role at QuickMove Logistics, I successfully completed over 500 long-haul deliveries while maintaining a 99% on-time rate. I consistently prioritized safety and efficiency, resulting in zero accidents or incidents throughout my tenure. I also played a key role in enhancing our logistics processes by implementing a new route optimization software, which reduced fuel costs by 15% and significantly improved delivery times. These experiences have equipped me with the skills necessary to navigate complex routes and manage time effectively, which I believe are crucial for the Relocation Truck Driver position.

I am particularly drawn to Acme Corporation's reputation for providing top-notch service during relocations. I am confident that my proactive approach and ability to handle last-minute changes would make me a valuable addition to your team. I would love the opportunity to discuss how my experience and skills align with your needs. Thank you for considering my application.

Sincerely,

Jordan A. Miller