

# Jordan R. Thompson

January 16, 2026

Acme Corporation  
RE: Safety Engineer

Dear Hiring Manager,

I am writing to express my enthusiasm for the Safety Engineer position at Acme Corporation, as advertised on your careers page. With a robust background in safety management and engineering, I am excited about the opportunity to contribute to your team and help maintain Acme's exemplary safety standards in a dynamic work environment.

In my previous role at XYZ Industries, I successfully led a project that reduced workplace incidents by 30% over two years through the implementation of a comprehensive safety training program. This initiative not only enhanced employee awareness but also fostered a culture of safety that became integral to our operations. Additionally, I spearheaded the development of a new hazard assessment procedure, which resulted in a 25% decrease in safety-related downtime, ultimately saving the company over \$100,000 annually. My ability to work collaboratively with cross-functional teams allowed us to achieve these significant improvements while ensuring compliance with OSHA regulations and industry standards.

I am particularly drawn to this role at Acme Corporation due to your commitment to innovation and continuous improvement in safety practices. I am eager to bring my expertise in risk assessment and incident investigation to your team, helping to ensure that Acme not only meets but exceeds industry safety benchmarks. I would welcome the opportunity to discuss how my background and skills can contribute to the ongoing success of your safety initiatives. Thank you for considering my application; I look forward to the possibility of discussing my candidacy further.

Sincerely,

Jordan R. Thompson