

Jordan L. Carter

January 16, 2026

Acme Corporation

RE: Special Education Teacher

Dear Hiring Manager,

I am writing to express my enthusiasm for the Special Education Teacher position at Acme Corporation, as advertised on your careers page. With a deep commitment to fostering inclusive learning environments and extensive experience in adapting educational strategies for diverse needs, I am excited about the opportunity to contribute to your dynamic team.

In my previous role at New Horizons School, I successfully developed and implemented individualized education plans (IEPs) for a diverse group of students with varying disabilities, resulting in a 30% improvement in overall academic performance within a single academic year. I collaborated closely with parents, support staff, and other educators to create tailored learning experiences that not only addressed academic goals but also supported socio-emotional development. Furthermore, I initiated a peer mentoring program that paired students with special needs with their peers, enhancing social interactions and fostering a sense of community, which received commendation from the school board.

I am particularly drawn to Acme Corporation's commitment to innovative teaching methods and its focus on holistic student development. I believe my background in utilizing assistive technology in the classroom aligns well with your mission to create accessible learning environments. I am eager to bring my expertise in differentiated instruction and my passion for nurturing all students' potential to your school.

I would love the opportunity to discuss how my experience and vision align with the goals of Acme Corporation. Thank you for considering my application, and I look forward to the possibility of contributing to your dedicated team.

Sincerely,

Jordan L. Carter