

# Jordan Mitchell

January 16, 2026

Acme Corporation  
RE: Sprinkler Fitter

Dear Hiring Manager,

I am excited to apply for the Sprinkler Fitter position at Acme Corporation, which I discovered on your careers page. With over five years of experience in the fire protection industry, I am eager to bring my technical skills and passion for safety to your esteemed team. Acme Corporation's commitment to innovative solutions and quality service resonates with my own professional values, making this opportunity particularly appealing to me.

In my previous role at SafeGuard Fire Systems, I was responsible for the installation and maintenance of automatic sprinkler systems in both commercial and residential properties. One of my key achievements was leading a team project that upgraded the sprinkler system for a large commercial building, resulting in a 30% reduction in water usage while maintaining compliance with local safety codes. Additionally, I developed a comprehensive training program for new hires that improved their onboarding experience and reduced the time to full productivity by 25%. My hands-on experience with various sprinkler systems, including wet, dry, and pre-action systems, has equipped me with the necessary skills to tackle complex installations and repairs efficiently.

I am particularly drawn to the opportunity at Acme Corporation because of your reputation for excellence and your commitment to employee development. I am excited about the prospect of contributing to projects that prioritize safety and innovation. I would appreciate the chance to discuss how my background, skills, and enthusiasms align with the goals of your team. Thank you for considering my application.

Sincerely,

Jordan Mitchell