

# Jordan M. Thompson

January 16, 2026

Acme Corporation

RE: Tool And Die Maker

Dear Hiring Manager,

I am writing to express my enthusiasm for the Tool And Die Maker position at Acme Corporation, as advertised on your careers page. With over eight years of experience in precision machining and die-making, I am excited about the opportunity to contribute to your team's commitment to excellence and innovation in manufacturing. Acme Corporation's reputation for producing high-quality components aligns perfectly with my professional values and aspirations.

During my tenure at Precision Manufacturing, I successfully led a project to redesign a series of complex injection molds that resulted in a 15% increase in production efficiency. This initiative not only reduced cycle times but also enhanced the quality of the final products, leading to a 20% decrease in scrap rates. Additionally, I implemented a preventive maintenance schedule for tooling that extended tool life by 30%, significantly reducing operational costs. My hands-on experience with CAD software and CNC machines has equipped me with a solid foundation in both design and fabrication, allowing me to create intricate tooling solutions that meet tight tolerances and specifications.

I am particularly drawn to the collaborative environment at Acme Corporation, where teamwork and innovation drive results. I am eager to bring my technical expertise and passion for quality craftsmanship to your team. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the needs of Acme Corporation. Thank you for considering my application.

Sincerely,

Jordan M. Thompson