

Aisha Patel

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SUMMARY

Detail-oriented Catering Manager with over 5 years of experience in event planning and food service management. Proven track record of increasing customer satisfaction and improving operational efficiency through innovative strategies and exceptional team leadership.

EXPERIENCE

Catering Manager

Jan 2022 - Present

Savory Events Inc., New York, NY

- Increased client retention by 30% through personalized catering solutions and exceptional service.
- Managed catering for over 200 events annually, achieving a 95% customer satisfaction rate.
- Implemented inventory management software, reducing food waste by 20% and saving \$10,000 annually.

Assistant Catering Manager

Jun 2019 - Dec 2021

Gourmet Gatherings, New York, NY

- Coordinated catering services for high-profile events, increasing revenue by 25% year-over-year.
- Developed and maintained strong vendor relationships, resulting in a 15% reduction in supply costs.
- Trained and supervised a team of 15 staff, improving service efficiency by 40% during peak events.

Catering Coordinator

May 2018 - May 2019

Taste of Elegance, New York, NY

- Assisted in planning and executing events for up to 500 guests, ensuring seamless operations.
- Enhanced menu designs based on seasonal ingredients, leading to a 20% increase in repeat clientele.
- Streamlined event setup processes, reducing preparation time by 15%.

EDUCATION

Bachelor of Science in Hospitality Management

May 2018

Cornell University, Ithaca, NY • GPA: 3.7

SKILLS

Technical Skills: Event Planning, Menu Development, Budget Management, Team Leadership

Tools & Frameworks: Catering Management Software, Microsoft Office Suite, Inventory Management Tools