

# Amina Patel

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## SUMMARY

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Dynamic Change Manager with over 7 years of experience leading organizational change initiatives. Proven track record of implementing change management strategies that improve efficiency and drive engagement, ensuring alignment with business goals.

## EXPERIENCE

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### Change Manager

Jan 2022 - Present

*Tech Solutions Inc., Austin, TX*

- Led a company-wide transformation project that resulted in a 30% increase in operational efficiency over 6 months.
- Implemented a change management framework that contributed to a 25% reduction in employee turnover within the first year.
- Utilized Prosci ADKAR methodology to facilitate training sessions for over 150 employees, achieving a 95% satisfaction rate.

### Senior Change Analyst

May 2018 - Dec 2021

*Global Enterprises Ltd., Dallas, TX*

- Developed and executed change management plans for 10+ major projects, leading to a 20% decrease in project delivery times.
- Conducted stakeholder assessments and engagement activities that improved project buy-in by 40%.
- Collaborated with IT to integrate change management tools, enhancing communication and support processes.

### Change Coordinator

Jun 2016 - Apr 2018

*Innovate Corp., Houston, TX*

- Supported change initiatives that drove a 15% increase in customer satisfaction scores.
- Facilitated workshops and focus groups, gathering feedback that shaped strategic change recommendations.
- Assisted in the rollout of a new CRM system that improved sales tracking efficiency by 35%.

## EDUCATION

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### Bachelor of Science in Organizational Psychology

May 2018

*University of Texas at Austin, Austin, TX • GPA: 3.7*

## SKILLS

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**Technical Skills:** Change Management, Stakeholder Engagement, Process Improvement, Organizational Development

**Tools & Frameworks:** Prosci ADKAR, Microsoft Project, Jira, Trello