

Amina Rahman

amina.rahman@example.com • (555) 123-4567 • Chicago, IL • linkedin.com/in/aminarahman

SUMMARY

Results-driven Consultant with over 5 years of experience in strategic planning and project management. Expertise in leveraging data analysis and process optimization to improve organizational performance and deliver measurable results.

EXPERIENCE

Management Consultant

Jan 2022 - Present

Strategic Insights LLC, Chicago, IL

- Led a cross-functional team to reduce operational costs by 15%, saving \$200,000 annually through process improvements.
- Implemented data-driven strategies that increased client satisfaction scores by 25% over six months.
- Utilized Agile methodologies to enhance project delivery time by 30%, improving overall project efficiency.

Business Analyst

Jun 2018 - Dec 2021

Innovate Consulting Group, Chicago, IL

- Conducted market analysis that contributed to a 20% increase in revenue for a key client, equating to an additional \$500,000 in sales.
- Developed and executed comprehensive training programs that improved team productivity by 40%.
- Collaborated with IT department to automate reporting processes, reducing time spent on data collection by 50%.

Intern Consultant

Jun 2017 - May 2018

Global Strategies Inc., New York, NY

- Assisted in the preparation of detailed reports and presentations that enhanced client engagement during stakeholder meetings.
- Participated in data collection and analysis that informed strategic decisions for multiple client projects.
- Supported project managers in coordinating timelines and deliverables, ensuring projects were completed on time and within budget.

EDUCATION

Bachelor of Science in Business Administration

May 2018

Northwestern University, Evanston, IL • GPA: 3.7

SKILLS

Technical Skills: Data Analysis, Project Management, Strategic Planning, Process Improvement

Tools & Frameworks: Tableau, Microsoft Excel, Jira, Agile