

Aisha Khan

aisha.khan@example.com • (555) 123-4567 • Chicago, IL • linkedin.com/in/aisha-khan

SUMMARY

Experienced Corporate Counsel with over 7 years in the legal field, specializing in corporate governance, compliance, and contract negotiation. Proven track record of mitigating legal risks and driving strategic initiatives that enhance organizational performance.

EXPERIENCE

Corporate Counsel

Jan 2022 - Present

Tech Innovations Inc., Chicago, IL

- Negotiated and finalized contracts worth over \$50 million, reducing legal costs by 20%.
- Implemented a compliance training program that increased adherence to regulations by 30%.
- Advised on mergers and acquisitions, resulting in a successful deal closure within three months.

Associate Counsel

May 2018 - Dec 2021

Global Enterprises LLC, Chicago, IL

- Developed corporate policies that decreased compliance incidents by 25%.
- Collaborated with cross-functional teams to ensure contract compliance, improving turnaround time by 15%.
- Conducted risk assessments that identified potential liabilities, saving the company \$2 million in potential fines.

Legal Intern

Jun 2017 - Aug 2017

Smith & Associates Law Firm, Chicago, IL

- Assisted in drafting legal documents and conducting research that contributed to successful litigation outcomes.
- Supported senior attorneys in case preparation, enhancing efficiency by 10%.

EDUCATION

Juris Doctor

May 2018

Northwestern University Pritzker School of Law, Chicago, IL • GPA: 3.6

Bachelor of Arts in Political Science

May 2015

University of Illinois, Champaign, IL • GPA: 3.8

SKILLS

Technical Skills: Contract Negotiation, Corporate Governance, Regulatory Compliance, Risk Management

Tools & Frameworks: Westlaw, LexisNexis, Microsoft Office Suite, DocuSign