

Amina Carter

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SUMMARY

Dynamic Corporate Trainer with over 5 years of experience in developing and delivering training programs that enhance employee skills and drive performance. Proven track record of improving training outcomes and fostering a culture of continuous learning within organizations.

EXPERIENCE

Senior Corporate Trainer

Jan 2022 - Present

Innovate Solutions Inc., Seattle, WA

- Designed and implemented a leadership development program that increased employee engagement scores by 25% within one year.
- Facilitated over 100 training sessions annually, achieving a participant satisfaction rate of 95% as measured by post-training surveys.
- Utilized LMS platforms like Moodle and performance tracking tools to enhance learner experience and monitor progress.

Corporate Trainer

Jul 2018 - Dec 2021

Tech Dynamics LLC, San Francisco, CA

- Developed training materials that led to a 30% reduction in onboarding time for new hires, streamlining processes and enhancing productivity.
- Conducted needs assessments and tailored training workshops to meet the specific requirements of various departments.
- Implemented blended learning strategies incorporating eLearning, workshops, and mentoring, resulting in a 40% increase in skill competency scores.

Training Coordinator

Aug 2016 - Jun 2018

Bright Future Corporation, Los Angeles, CA

- Coordinated and executed company-wide training initiatives, improving compliance training completion rates from 60% to 90% in one year.
- Collaborated with subject matter experts to create engaging content for employee development programs, leveraging technologies like Articulate 360.
- Managed logistics for training events with an average attendance of 200 employees, ensuring seamless execution and communication.

EDUCATION

Bachelor of Science in Human Resource Development

May 2018

University of Washington, Seattle, WA • GPA: 3.7

SKILLS

Technical Skills: Instructional Design, eLearning Development, Performance Management, Data Analysis

Tools & Frameworks: Moodle, Articulate 360, Microsoft Office Suite, Zoom