

Aisha Patel

aisha.patel@example.com • (555) 123-4567 • Chicago, IL • linkedin.com/in/aishapatel

SUMMARY

Dedicated Correctional Officer with over 5 years of experience in maintaining safety and order within correctional facilities. Proven ability to manage high-stress situations effectively while enforcing rules and regulations to ensure a secure environment.

EXPERIENCE

Correctional Officer

Jan 2021 - Present

Illinois Department of Corrections, Chicago, IL

- Implemented a new inmate tracking system that reduced misplacement incidents by 30%, enhancing overall facility security.
- Successfully managed a team of 5 officers during high-risk situations, resulting in a 15% decrease in altercations within the facility.
- Conducted over 100 inmate evaluations and assessments, leading to improved rehabilitation program participation by 20%.

Correctional Officer

Jun 2018 - Dec 2020

Cook County Jail, Chicago, IL

- Monitored inmate behavior and conducted regular safety checks, resulting in a 40% reduction in incidents due to early intervention.
- Trained new officers on facility protocols and emergency response procedures, improving team preparedness scores by 25%.
- Collaborated with mental health professionals to implement inmate wellness programs, leading to a 15% decrease in mental health crises.

Security Guard

May 2017 - May 2018

XYZ Security Solutions, Chicago, IL

- Provided security for high-profile events, ensuring a safe environment for over 500 attendees with zero incidents reported.
- Conducted regular inspections and surveillance to prevent theft and vandalism, resulting in a 10% decrease in reported incidents.

EDUCATION

Bachelor of Science in Criminal Justice

May 2018

University of Illinois at Chicago, Chicago, IL • GPA: 3.7

SKILLS

Technical Skills: Inmate Management Systems, Crisis Intervention Techniques, Conflict Resolution, Surveillance Equipment Operation

Tools & Frameworks: Microsoft Office Suite, Electronic Monitoring Systems, Incident Reporting Software