

Amina Khan

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SUMMARY

Detail-oriented and dedicated professional with a Bachelor of Science in Criminal Justice and a background in security operations. Strong analytical skills and a commitment to public safety, seeking to contribute to the Border Patrol as an Entry Level Agent.

EXPERIENCE

Security Officer

Jun 2021 - Present

SecureGuard, Phoenix, AZ

- Monitored and secured a 500,000 sq ft facility, reducing unauthorized access incidents by 30% over one year.
- Conducted surveillance and reported suspicious activities, leading to a 20% increase in incident resolution rate.
- Utilized surveillance systems and reporting software to ensure compliance with safety protocols.

Intern - Law Enforcement

Jan 2021 - May 2021

Phoenix Police Department, Phoenix, AZ

- Assisted officers in daily operations, contributing to community outreach programs that improved public relations by 15%.
- Learned and applied principles of criminal investigation and evidence collection.
- Participated in training sessions on conflict resolution and crisis intervention.

Volunteer - Community Safety Program

Sep 2019 - Dec 2020

Local Non-Profit Organization, Phoenix, AZ

- Organized safety workshops for over 100 community members, enhancing public awareness of safety protocols.
- Collaborated with local law enforcement to develop educational materials on crime prevention.
- Facilitated discussions on neighborhood watch initiatives, fostering community engagement.

EDUCATION

Bachelor of Science in Criminal Justice

May 2018

Arizona State University, Tempe, AZ • GPA: 3.7

SKILLS

Technical Skills: Surveillance Systems, Report Writing, Criminal Investigation Techniques, Conflict Resolution

Tools & Frameworks: CCTV Monitoring Software, Incident Reporting Tools, Microsoft Office Suite