

Aisha Patel

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SUMMARY

Detail-oriented compliance professional with a strong foundation in regulatory frameworks and risk management. Proven ability to enhance compliance processes and drive organizational adherence to industry standards.

EXPERIENCE

Compliance Analyst

Jan 2022 - Present

ABC Financial Services, Chicago, IL

- Improved compliance documentation processes, resulting in a 30% reduction in audit preparation time.
- Conducted risk assessments that identified \$200,000 in potential cost savings through regulatory compliance improvements.
- Utilized compliance management software (LogicManager) to track compliance issues and resolutions, enhancing team efficiency.

Intern - Compliance Department

Jun 2021 - Dec 2021

XYZ Corporation, Chicago, IL

- Assisted in the development of compliance training materials, increasing staff awareness and adherence by 25%.
- Participated in audits and compliance assessments, contributing to a 15% improvement in compliance rating over six months.
- Collaborated with cross-functional teams to identify and mitigate compliance risks.

EDUCATION

Bachelor of Science in Business Administration

May 2018

University of Illinois, Urbana-Champaign, IL • GPA: 3.7

SKILLS

Technical Skills: Regulatory Compliance, Risk Management, Data Analysis, Report Writing

Tools & Frameworks: LogicManager, Microsoft Excel, Tableau, SharePoint