

# Jamal A. Johnson

jamal.johnson@example.com • (555) 123-4567 • Austin, TX • linkedin.com/in/jamaljohnson

## SUMMARY

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Detail-oriented and motivated recent graduate with a Bachelor's in Construction Management and internship experience in project coordination. Proven ability to manage multiple tasks efficiently and effectively, with a strong focus on achieving project goals on time and within budget.

## EXPERIENCE

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### Construction Management Intern

Jan 2022 - Present

*ABC Construction Co., Austin, TX*

- Assisted in managing projects worth over \$1 million, ensuring adherence to timelines and budget constraints.
- Implemented a new project tracking system that improved reporting efficiency by 30%.
- Collaborated with subcontractors and suppliers to streamline procurement processes, reducing costs by 15%.

### Project Assistant

Jun 2021 - Dec 2021

*XYZ Builders, Austin, TX*

- Supported project managers in coordinating on-site activities for multiple residential projects.
- Monitored compliance with safety regulations, contributing to a 25% reduction in safety incidents.
- Conducted site visits and prepared reports, enhancing communication between stakeholders.

### Construction Volunteer

Jan 2021 - May 2021

*Habitat for Humanity, Austin, TX*

- Participated in building homes for low-income families, enhancing teamwork and project planning skills.
- Helped manage volunteer schedules and logistics, improving volunteer attendance by 40%.
- Learned hands-on construction techniques, aiding in various building tasks such as framing and drywall.

## EDUCATION

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### Bachelor of Science in Construction Management

May 2022

*University of Texas at Austin, Austin, TX • GPA: 3.7*

## SKILLS

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**Technical Skills:** Project Scheduling, Cost Estimation, Risk Management, Quality Control

**Tools & Frameworks:** AutoCAD, Microsoft Project, Procore, Bluebeam