

Amina Patel

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SUMMARY

Detail-oriented and motivated entry-level drafting technician with a strong foundation in CAD software and technical drawing principles. Proven ability to effectively collaborate with engineers and architects to produce accurate and timely designs.

EXPERIENCE

Drafting Intern

Jun 2022 - Present

Innovative Design Solutions, San Diego, CA

- Assisted in the creation of detailed architectural plans that improved project turnaround time by 15%.
- Collaborated with a team of engineers to revise technical drawings, reducing errors by 25%.
- Utilized AutoCAD to produce 2D and 3D models, enhancing design accuracy and client satisfaction.

CAD Technician Trainee

Jan 2021 - May 2022

Precision Engineering Co., San Diego, CA

- Developed and maintained CAD files for various projects, ensuring 100% compliance with company standards.
- Participated in project meetings to discuss technical specifications and design changes, enhancing communication and project outcomes.
- Streamlined the drawing review process, saving an average of 10 hours per project.

Construction Drafting Assistant

Aug 2019 - Dec 2020

City Planning Department, San Diego, CA

- Supported the drafting of site plans and zoning maps, which helped facilitate the approval of over 20 construction projects.
- Conducted field measurements and surveys to ensure accuracy in plans, resulting in a 30% reduction in site discrepancies.
- Maintained organized documentation of design revisions and client requests, improving overall project efficiency.

EDUCATION

Bachelor of Science in Drafting and Design Technology

May 2020

California State University, San Diego, San Diego, CA • GPA: 3.6

SKILLS

Technical Skills: AutoCAD, Revit, 3D Modeling, Technical Drawing

Tools & Frameworks: SketchUp, Adobe Illustrator, Microsoft Office Suite