

Amina Patel

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SUMMARY

Detail-oriented and analytical recent graduate with a Bachelor of Science in Finance. Proven ability to analyze financial data, generate insights, and support decision-making processes. Strong proficiency in Excel and financial modeling.

EXPERIENCE

Financial Analyst Intern

Jun 2022 - Aug 2022

XYZ Financial Services, Denver, CO

- Assisted in the preparation of quarterly financial reports, improving report efficiency by 20%.
- Conducted variance analysis that identified a \$50,000 cost-saving opportunity for the department.
- Utilized Excel and SQL to streamline data extraction processes, reducing data retrieval time by 30%.

Finance Assistant

Jan 2020 - May 2022

ABC Corporation, Denver, CO

- Supported budgeting and forecasting processes, contributing to a 15% increase in departmental budgeting accuracy.
- Managed accounts payable and receivable, ensuring timely processing of over 100 invoices monthly.
- Developed financial models in Excel to project cash flows, enhancing strategic decision-making.

EDUCATION

Bachelor of Science in Finance

May 2021

University of Colorado Denver, Denver, CO • GPA: 3.7

SKILLS

Technical Skills: Financial Analysis, Financial Modeling, Data Analysis, Excel Advanced Functions

Tools & Frameworks: SQL, Tableau, Microsoft Power BI