

Aisha Patel

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SUMMARY

Detail-oriented and analytical accounting graduate with a strong foundation in forensic accounting principles. Proven ability to analyze financial data and identify discrepancies, aiming to leverage skills in an Entry Level Forensic Accountant role to support investigations and financial audits.

EXPERIENCE

Junior Financial Analyst

Jan 2022 - Present

XYZ Financial Services, Dallas, TX

- Conducted detailed analysis of financial statements, identifying discrepancies that led to a recovery of \$50,000 in misallocated funds.
- Assisted in preparing forensic audit reports that improved internal compliance by 30%.
- Utilized Microsoft Excel and QuickBooks to streamline data entry processes, reducing time spent on financial reporting by 20 hours monthly.

Intern, Forensic Accounting

Jun 2021 - Dec 2021

ABC Accounting Firm, Dallas, TX

- Assisted senior accountants in investigating financial fraud cases, contributing to a successful case that recovered \$200,000 for the client.
- Learned to use Tableau for data visualization, improving report clarity and decision-making.
- Collaborated on a team project that analyzed 5 years of financial data to uncover trends and anomalies.

Accounting Assistant

Aug 2018 - May 2021

123 Solutions, Dallas, TX

- Supported accounting team with daily bookkeeping tasks, maintaining accurate records for over 100 client accounts.
- Improved the invoicing process, reducing outstanding receivables by 15% through diligent follow-ups and adjustments.
- Gained experience in tax preparation, assisting in filing taxes for small businesses, ensuring compliance with local regulations.

EDUCATION

Bachelor of Science in Accounting

May 2018

University of Texas at Dallas, Richardson, TX • GPA: 3.7

SKILLS

Technical Skills: Forensic Accounting, Financial Analysis, Data Analysis, Tax Preparation

Tools & Frameworks: QuickBooks, Excel, Tableau, SAS