

Amina Khan

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SUMMARY

Detail-oriented and motivated recent law graduate with a passion for intellectual property law. Experienced in conducting patent searches and drafting basic legal documents, with a strong understanding of copyright and trademark law. Eager to leverage skills in legal research and analysis to support innovative businesses.

EXPERIENCE

Legal Intern

Jun 2022 - Aug 2022

Smith & Associates Law Firm, Seattle, WA

- Assisted in preparing and filing 15+ trademark applications, resulting in a 90% approval rate.
- Conducted extensive patent and trademark searches, reducing research time by 30% through improved methodologies.
- Drafted legal documents, including cease and desist letters, contributing to a successful resolution of 5 client disputes.

Research Assistant

Sep 2021 - May 2022

University of Washington - Law School, Seattle, WA

- Conducted legal research on intellectual property cases using Westlaw and LexisNexis, improving the efficiency of case preparation.
- Collaborated with professors to analyze the implications of recent IP rulings, contributing to a publication in a law journal.
- Organized and led study groups on copyright law, resulting in a 20% increase in class average for participants.

Summer Clerk

May 2021 - Aug 2021

Local Nonprofit Organization, Seattle, WA

- Provided legal support on copyright issues for creative works, ensuring compliance with federal regulations.
- Developed a resource guide for clients on intellectual property rights, which was distributed to over 100 community members.
- Assisted in organizing a seminar on IP awareness that attracted over 50 attendees, enhancing community engagement.

EDUCATION

Juris Doctor

May 2023

University of Washington School of Law, Seattle, WA • GPA: 3.6

Bachelor of Science in Biology

May 2018

University of Washington, Seattle, WA • GPA: 3.7

SKILLS

Technical Skills: Legal Research, IP Law Analysis, Document Drafting, Patent Searches

Tools & Frameworks: Westlaw, LexisNexis, Microsoft Office Suite