

Amina Patel

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SUMMARY

Detail-oriented and analytical recent graduate with a strong understanding of Agile methodologies and product development processes. Proven ability to collaborate with cross-functional teams to deliver impactful solutions that enhance user experience and drive business growth.

EXPERIENCE

Junior Product Owner

Jan 2022 - Present

Tech Innovations Inc., San Francisco, CA

- Led a cross-functional team in the successful launch of a mobile application, resulting in a 30% increase in user engagement within the first three months.
- Collaborated with stakeholders to gather and prioritize product requirements, achieving a 20% reduction in time-to-market for key features.
- Conducted user research and usability testing, implementing feedback that improved customer satisfaction scores by 15%.

Product Management Intern

Jun 2021 - Dec 2021

Innovate Solutions LLC, San Jose, CA

- Assisted in managing the product backlog using Jira, ensuring priority alignment with business objectives.
- Participated in Agile sprint planning and review sessions, contributing to the delivery of 10+ features within tight deadlines.
- Developed user stories and acceptance criteria that were utilized in the development process, enhancing team efficiency.

Project Coordinator

Jan 2020 - May 2021

University Projects Office, City, State

- Coordinated multiple student-led projects, successfully managing timelines and budgets totaling \$50,000.
- Implemented project management tools to track progress, resulting in a 25% increase in on-time project delivery.
- Facilitated communication between students and faculty to ensure alignment on project goals and expectations.

EDUCATION

Bachelor of Science in Business Administration

May 2018

University of California, Berkeley, Berkeley, CA • GPA: 3.7

SKILLS

Technical Skills: Agile Methodologies, User Story Mapping, Data Analysis, UX/UI Principles

Tools & Frameworks: Jira, Trello, SQL, Google Analytics