

Elena Rodriguez

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SUMMARY

Detail-oriented and analytical entry-level real estate appraiser with a strong foundation in property valuation and market analysis. Proficient in utilizing appraisal software and methodologies to deliver accurate assessments and reports.

EXPERIENCE

Intern Appraiser

Jun 2022 - Present

Austin Realty Group, Austin, TX

- Assisted in the valuation of over 100 residential properties, providing accurate assessments that increased client satisfaction by 30%.
- Conducted market research and analysis that contributed to a 15% increase in appraised values, optimizing investment decisions for clients.
- Utilized software tools such as MLS and Appraisal Suite to streamline the appraisal process, reducing report preparation time by 20%.

Real Estate Analyst Intern

Jan 2021 - May 2022

City Property Advisors, Austin, TX

- Supported senior appraisers in preparing comprehensive property reports, enhancing report accuracy and completeness by 25%.
- Engaged in comparative market analysis (CMA) yielding insights used in pricing strategies for over 50 properties.
- Collaborated with the marketing team to develop property valuation presentations that improved client engagement by 40%.

Market Research Assistant

Sep 2019 - May 2021

University of Texas Real Estate Lab, Austin, TX

- Conducted in-depth research on local real estate trends, contributing to studies that were published in academic journals.
- Analyzed data using Excel and GIS software to identify emerging neighborhoods, aiding in strategic investment recommendations.
- Presented findings to faculty and peers, enhancing presentation skills and knowledge of market dynamics.

EDUCATION

Bachelor of Science in Real Estate

May 2018

University of Texas at Austin, Austin, TX • GPA: 3.7

SKILLS

Technical Skills: Property Valuation, Market Analysis, Data Interpretation, Report Writing

Tools & Frameworks: Appraisal Suite, MLS, Excel, GIS Software