

Aisha Patel

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SUMMARY

Recent law graduate with a focus on real estate law and a strong background in contract negotiation and property transactions. Proven ability to support legal teams and clients in achieving successful outcomes, with a commitment to upholding ethical standards in all dealings.

EXPERIENCE

Legal Intern

Jun 2022 - Aug 2023

Smith & Partners Law Firm, Austin, TX

- Assisted in drafting and reviewing property purchase agreements, leading to a 15% increase in client satisfaction ratings.
- Conducted legal research on property law issues, reducing case preparation time by 20%.
- Collaborated with attorneys in negotiating lease agreements for commercial properties, resulting in successful terms for 12 high-profile clients.

Research Assistant

Sep 2021 - May 2022

University of Texas School of Law, Austin, TX

- Supported a professor in research on real estate regulations, contributing to a publication that reached over 300 readers.
- Developed a database of case law related to zoning disputes that streamlined research processes by 30%.
- Organized and facilitated workshops on real estate law for students, enhancing peer engagement and learning.

Paralegal Intern

Jan 2020 - May 2021

Johnson & Associates, Austin, TX

- Managed documentation for real estate transactions, ensuring compliance with local regulations and reducing errors by 25%.
- Liaised with clients and real estate agents to facilitate smooth property closings, achieving a 95% on-time closing rate.
- Assisted in the preparation of legal briefs and motions, sharpening writing skills in the context of real estate law.

EDUCATION

Juris Doctor

May 2023

University of Texas School of Law, Austin, TX • GPA: 3.8

Bachelor of Arts in Political Science

May 2018

University of Texas at Austin, Austin, TX • GPA: 3.7

SKILLS

Technical Skills: Contract Negotiation, Legal Research, Property Law, Dispute Resolution

Tools & Frameworks: Westlaw, LexisNexis, Microsoft Office Suite