

Aisha Patel

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SUMMARY

Detail-oriented and motivated recent law graduate with a focus on tax law. Proven track record in legal research, compliance, and drafting legal documents. Eager to contribute to a dynamic legal team as an Entry Level Tax Attorney.

EXPERIENCE

Legal Intern

Jun 2022 - Present

Smith & Associates Tax Law Firm, Chicago, IL

- Conducted in-depth legal research that improved case outcomes by 30%.
- Assisted in drafting legal documents, resulting in a 20% reduction in processing time.
- Collaborated with senior attorneys on tax compliance projects, ensuring adherence to IRS regulations.

Research Assistant

Sep 2021 - May 2022

University of Chicago Law School, Chicago, IL

- Supported faculty in tax law research that contributed to published articles in legal journals.
- Analyzed case law and legislative updates, enhancing knowledge of current tax legislation.
- Presented findings to legal team, improving understanding of complex tax issues.

Tax Preparation Assistant

Jan 2020 - Apr 2021

H&R Block, Chicago, IL

- Prepared over 100 individual tax returns, achieving a 95% client satisfaction rate.
- Utilized tax software to streamline processes, saving an average of 2 hours per return.
- Educated clients on tax deductions, resulting in an average savings of \$1,200 per client.

EDUCATION

Juris Doctor (JD)

May 2022

University of Chicago Law School, Chicago, IL • GPA: 3.5

Bachelor of Science in Accounting

May 2018

University of Illinois at Chicago, Chicago, IL • GPA: 3.7

SKILLS

Technical Skills: Legal Research, Tax Compliance, Document Drafting, Client Consultation

Tools & Frameworks: LexisNexis, Westlaw, TurboTax