

Amina Patel

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SUMMARY

Detail-oriented Government Analyst with over 5 years of experience in policy analysis and program evaluation. Proven track record in driving actionable insights and improving operational efficiency through data-driven decision-making.

EXPERIENCE

Government Analyst

Jan 2022 - Present

Department of Health and Human Services, Washington, DC

- Led a cross-departmental initiative that increased service delivery efficiency by 30%, saving the department approximately \$2 million annually.
- Developed and presented policy recommendations based on analysis of healthcare data, leading to the implementation of reforms affecting over 1 million beneficiaries.
- Utilized advanced statistical software to analyze large datasets, improving the accuracy of forecasts by 25%.

Policy Research Analyst

Jun 2018 - Dec 2021

City of Atlanta, Atlanta, GA

- Conducted comprehensive impact assessments for new municipal policies, achieving a 15% reduction in urban crime rates through evidence-based recommendations.
- Collaborated with local stakeholders to gather data and insights, resulting in new initiatives that enhanced community engagement by 40%.
- Streamlined the data collection process, reducing reporting time by 20% through the adoption of new data management tools.

Data Analyst Intern

Jan 2017 - May 2018

Federal Bureau of Investigation, Washington, DC

- Assisted in the analysis of crime statistics, contributing to a report that led to a 10% increase in resource allocation for high-need areas.
- Developed visualizations and dashboards for presenting data findings to senior analysts, improving communication of key insights.
- Supported the implementation of new data tracking methodologies, improving data accuracy by 15%.

EDUCATION

Bachelor of Science in Public Policy

May 2018

Georgetown University, Washington, DC • GPA: 3.7

SKILLS

Technical Skills: Statistical Analysis, Data Visualization, Policy Evaluation, Quantitative Research

Tools & Frameworks: R, Tableau, SQL, Microsoft Excel