

Jasmine Patel

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SUMMARY

Detail-oriented Budget Analyst with over 5 years of experience in financial planning and analysis. Proven track record of optimizing budget processes and enhancing fiscal efficiency. Strong analytical skills complemented by a solid understanding of budgetary systems and tools.

EXPERIENCE

Budget Analyst

Jan 2022 - Present

ABC Corporation, Austin, TX

- Developed and managed a \$2 million departmental budget, achieving a 10% reduction in costs through strategic reallocations.
- Implemented a new forecasting model that improved budget accuracy by 15%, resulting in more efficient resource allocation.
- Conducted variance analyses to identify trends, leading to a 25% improvement in budget adherence.

Junior Budget Analyst

Jun 2018 - Dec 2021

XYZ Enterprises, San Antonio, TX

- Assisted in the preparation and analysis of annual budgets totaling \$5 million, ensuring compliance with fiscal policies.
- Automated monthly reporting processes, reducing preparation time by 40% and increasing reporting accuracy.
- Collaborated on cross-departmental projects to align budgeting with strategic objectives, enhancing overall financial performance.

Financial Analyst Intern

Jan 2017 - May 2018

LMN Nonprofit Organization, Corpus Christi, TX

- Supported budget tracking and reporting for a \$1 million grant, ensuring proper allocation and utilization of funds.
- Performed data analysis to assess program effectiveness, leading to a 20% increase in funding for successful initiatives.

EDUCATION

Bachelor of Science in Finance

May 2018

University of Texas at Austin, Austin, TX • GPA: 3.7

SKILLS

Technical Skills: Budgeting, Financial Analysis, Forecasting, Variance Analysis

Tools & Frameworks: Excel, SAP, Tableau