

Amina Khan

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SUMMARY

Detail-oriented Mid Level Commercial Banker with over 5 years of experience in relationship management and financial analysis. Proven track record of improving client satisfaction and increasing portfolio profitability through strategic financial advice and innovative solutions.

EXPERIENCE

Commercial Banking Relationship Manager

Jan 2022 - Present

XYZ Bank, Chicago, IL

- Increased client portfolio profitability by 25% within one year through tailored financing solutions and proactive account management.
- Successfully managed a portfolio of over \$50 million in commercial loans with a 98% client retention rate.
- Utilized Salesforce CRM to streamline client interactions, resulting in a 30% reduction in response times.

Credit Analyst

Jun 2018 - Dec 2021

ABC Financial Services, Chicago, IL

- Analyzed financial statements and credit data for over 200 commercial loan applications, improving approval accuracy by 15%.
- Collaborated with underwriting teams to develop risk assessment models that reduced loan default rates by 10%.
- Implemented credit analysis software that increased reporting efficiency by 40%.

Loan Officer

Aug 2016 - May 2018

123 Bank, Chicago, IL

- Originated and closed commercial loans totaling \$15 million while maintaining a 95% approval rate.
- Provided financial consulting services to clients, resulting in a 20% increase in small business loan applications.
- Developed a streamlined loan processing workflow that decreased turnaround time by 25%.

EDUCATION

Bachelor of Science in Finance

May 2018

University of Illinois, Urbana-Champaign, IL • GPA: 3.7

SKILLS

Technical Skills: Financial Analysis, Risk Assessment, Portfolio Management, Credit Underwriting

Tools & Frameworks: Salesforce, Microsoft Excel, Oracle Financial Services, SAS