

Amina Patel

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SUMMARY

Detail-oriented Mid Level Corporate Lawyer with over 5 years of experience in corporate governance, mergers and acquisitions, and compliance. Proven track record of advising clients on complex legal matters while ensuring adherence to regulatory requirements and mitigating risks.

EXPERIENCE

Corporate Associate

Jan 2022 - Present

Smith & Johnson LLP, New York, NY

- Advised on a \$50 million merger, leading to a 25% increase in client market share.
- Drafted and negotiated contracts that resulted in a 15% time savings during the onboarding of new clients.
- Implemented a compliance program that reduced regulatory breaches by 30% within the first year.

Legal Counsel

Jun 2018 - Dec 2021

Global Enterprises Inc., New York, NY

- Supported the corporate restructuring of the company, saving \$2 million in operational costs.
- Guided the company through SEC compliance audits with zero findings.
- Conducted training sessions on corporate governance for 50+ employees, enhancing overall compliance awareness.

Legal Intern

Sep 2016 - May 2018

Baker & Partners, New York, NY

- Researched and drafted memoranda on corporate law issues, contributing to winning cases.
- Assisted in due diligence processes for M&A transactions worth over \$20 million.
- Managed legal documentation that improved filing efficiency by 40%.

EDUCATION

Bachelor of Science in Business Administration

May 2018

Columbia University, New York, NY • GPA: 3.7

SKILLS

Technical Skills: Corporate Law, Mergers & Acquisitions, Contract Negotiation, Compliance Management

Tools & Frameworks: LexisNexis, Westlaw, Microsoft Office Suite