

Aisha Patel

aisha.patel@example.com • (555) 123-4567 • Seattle, WA • linkedin.com/in/aisha-patel

SUMMARY

Detail-oriented CPA with over 5 years of experience in auditing and financial reporting. Proven track record in optimizing processes and enhancing accuracy in financial statements, leveraging strong analytical skills and a deep understanding of GAAP.

EXPERIENCE

Senior Accountant

Jan 2022 - Present

XYZ Financial Services, Seattle, WA

- Managed financial audits for 15+ clients, resulting in a 30% reduction in audit discrepancies.
- Implemented a new budgeting system that improved forecasting accuracy by 25%.
- Streamlined month-end closing processes, reducing closing time by 40 hours per month.

Staff Accountant

Jun 2018 - Dec 2021

ABC Accounting Firm, Seattle, WA

- Prepared monthly financial statements for over 20 clients, ensuring compliance with GAAP.
- Developed automated reporting processes that decreased reporting time by 35%.
- Assisted in tax preparation and planning, contributing to tax savings of approximately \$150,000 for clients.

Accounting Intern

Jan 2017 - May 2018

123 Enterprises, Seattle, WA

- Supported the finance team in reconciling accounts, achieving 100% accuracy.
- Conducted research on accounting regulations, enhancing compliance and reporting standards.
- Participated in a project that designed new internal controls, which improved operational efficiency.

EDUCATION

Bachelor of Science in Accounting

May 2018

University of Washington, Seattle, WA • GPA: 3.7

SKILLS

Technical Skills: Financial Reporting, Auditing, Tax Preparation, Budgeting

Tools & Frameworks: QuickBooks, Excel, SAP, Oracle