

Amina Patel

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SUMMARY

Detail-oriented Mid Level Legal Researcher with over 5 years of experience in legal analysis and research methodologies. Proven track record of delivering comprehensive legal insights and enhancing case strategies through meticulous data assessment and synthesis.

EXPERIENCE

Legal Researcher

Jan 2022 - Present

Smith & Associates Law Firm, San Francisco, CA

- Conducted in-depth legal research resulting in a 30% increase in case win rates.
- Developed and maintained a comprehensive database of legal precedents, reducing research time by 25%.
- Collaborated with attorneys to prepare briefs, memos, and case summaries using advanced legal research tools.

Legal Research Assistant

Jun 2018 - Dec 2021

Law Offices of Johnson & Lee, Los Angeles, CA

- Assisted in the preparation of over 50 litigation cases through meticulous legal analysis.
- Utilized LexisNexis and Westlaw to conduct comprehensive legal research for case studies.
- Streamlined document management processes, improving turnaround time by 20%.

Legal Intern

Jan 2017 - May 2018

Public Defender's Office, Los Angeles, CA

- Supported lead attorneys in preparing for trials, resulting in a 15% decrease in case delays.
- Performed legal research and drafted reports that contributed to successful case resolutions.
- Engaged in client interviews and managed case files, ensuring compliance with legal protocols.

EDUCATION

Bachelor of Science in Legal Studies

May 2018

University of California, Berkeley, Berkeley, CA • GPA: 3.7

SKILLS

Technical Skills: Legal Research, Case Analysis, Data Synthesis, Legal Writing

Tools & Frameworks: LexisNexis, Westlaw, Microsoft Office Suite