

Aisha Patel

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SUMMARY

Detail-oriented Medical Billing Specialist with over 5 years of experience in managing billing processes, ensuring accuracy and compliance. Proven track record of improving revenue cycles and reducing claim denials through meticulous oversight and effective communication.

EXPERIENCE

Medical Billing Specialist

Jan 2022 - Present

HealthFirst Medical Group, Phoenix, AZ

- Increased claim approval rate by 25% through thorough documentation and follow-up procedures.
- Streamlined billing processes which led to a 15% reduction in billing cycle time, saving the company \$20,000 annually.
- Utilized AdvancedMD and Epic Systems to manage patient billing accounts and resolve discrepancies.

Billing Coordinator

Jun 2019 - Dec 2021

CareWell Health Services, Tempe, AZ

- Achieved a 30% decrease in denied claims through proactive audits and staff training on billing best practices.
- Managed a portfolio of over 300 patient accounts, ensuring prompt payment and patient satisfaction.
- Implemented new software tools that improved billing accuracy and reporting efficiency.

Junior Medical Biller

May 2018 - May 2019

MedBilling Solutions, Scottsdale, AZ

- Processed an average of 150 claims daily with an error rate of less than 2%.
- Assisted in the transition to electronic billing systems, reducing processing time by 20%.
- Maintained up-to-date knowledge of insurance policies and regulations to ensure compliance.

EDUCATION

Bachelor of Science in Health Information Management

May 2018

Arizona State University, Tempe, AZ • GPA: 3.7

SKILLS

Technical Skills: Medical Coding (CPT, ICD-10), Claims Management, Revenue Cycle Management, Auditing and Compliance

Tools & Frameworks: AdvancedMD, Epic Systems, Medisoft, Microsoft Excel