

Jasmine Patel

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SUMMARY

Detail-oriented Shipping Receiving Clerk with over 5 years of experience in logistics and supply chain management. Proven track record of optimizing shipping processes and enhancing inventory accuracy, leading to significant cost savings and efficiency improvements.

EXPERIENCE

Shipping Receiving Clerk

Jan 2022 - Present

ABC Logistics, Atlanta, GA

- Improved shipping accuracy by 25% through implementation of barcode scanning technology.
- Reduced average shipping processing time by 15%, saving the company approximately \$30,000 annually.
- Managed inventory levels to maintain a stock accuracy rate of 98%.

Warehouse Associate

Jun 2018 - Dec 2021

XYZ Distribution, Atlanta, GA

- Streamlined receiving processes, leading to a 20% reduction in unloading times.
- Trained 10 new staff members on shipping protocols to enhance team efficiency.
- Utilized WMS software to track inventory, achieving a 97% inventory accuracy rate.

Logistics Coordinator

Jan 2016 - May 2018

123 Freight Services, Atlanta, GA

- Coordinated shipping schedules and optimized routes, reducing freight costs by 10% each quarter.
- Implemented a new tracking system that decreased lost shipments by 30%.
- Collaborated with suppliers and carriers to enhance logistics operations.

EDUCATION

Bachelor of Science in Supply Chain Management

May 2018

Georgia State University, Atlanta, GA • GPA: 3.7

SKILLS

Technical Skills: Inventory Management, Shipping Software, Data Entry, Logistics Coordination

Tools & Frameworks: SAP, Oracle WMS, RFID Technology