

Aisha Patel

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SUMMARY

Dedicated Social Services Coordinator with over 5 years of experience in community outreach and program management. Proven track record of developing effective service programs that enhance community welfare and engage diverse populations.

EXPERIENCE

Social Services Coordinator

Jan 2022 - Present

Community Care Alliance, Seattle, WA

- Increased program participation by 30% through targeted outreach efforts and community partnerships.
- Developed and implemented a new case management system that reduced client intake time by 25%.
- Led a team of 5 in delivering support services, resulting in a 15% increase in client satisfaction ratings.

Social Work Associate

Jun 2018 - Dec 2021

Hope House Shelter, Seattle, WA

- Facilitated weekly workshops on job readiness and financial literacy for over 100 clients, improving employment rates by 40%.
- Collaborated with local organizations to secure \$50,000 in funding for shelter programs.
- Managed a caseload of 25 clients, providing individualized support and resource navigation.

Program Assistant

May 2016 - May 2018

Neighborhood Family Services, Seattle, WA

- Assisted in the planning and execution of community outreach events that engaged over 200 families.
- Streamlined reporting processes, reducing administrative workload by 15 hours per month.
- Conducted needs assessments to inform program development, increasing service relevance by 20%.

EDUCATION

Bachelor of Science in Social Work

May 2018

University of Washington, Seattle, WA • GPA: 3.7

SKILLS

Technical Skills: Case Management, Program Evaluation, Data Analysis, Conflict Resolution

Tools & Frameworks: Salesforce, Microsoft Office Suite, SPSS, Zoom