

# Aisha Patel

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## SUMMARY

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Dynamic Public Administrator with over 5 years of experience in policy development, community engagement, and program management. Proven ability to enhance operational efficiency and foster collaboration across stakeholders to achieve community goals.

## EXPERIENCE

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### Public Policy Analyst

Jan 2022 - Present

*City of Atlanta, Atlanta, GA*

- Developed and implemented a new waste management policy that reduced landfill waste by 25%, saving the city \$500,000 annually.
- Led community engagement initiatives that increased public participation in local governance by 40% over two years.
- Utilized data analysis tools such as Tableau and GIS to inform policy decisions and enhance transparency.

### Program Coordinator

Jun 2018 - Dec 2021

*Georgia Department of Community Affairs, Atlanta, GA*

- Managed a \$1.2 million community development grant program, achieving a 30% increase in project completions within budget.
- Streamlined application processes using Salesforce, reducing processing time by 50%.
- Facilitated cross-departmental workshops, improving inter-agency collaboration by implementing a shared resource platform.

### Policy Intern

May 2017 - Aug 2017

*National League of Cities, Washington, D.C.*

- Assisted in drafting policy briefs that influenced urban development initiatives in over 10 major U.S. cities.
- Conducted research on sustainable practices, contributing to a published white paper that gained national recognition.

## EDUCATION

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### Bachelor of Science in Public Administration

May 2018

*Georgia State University, Atlanta, GA • GPA: 3.7*

## SKILLS

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**Technical Skills:** Data Analysis, Policy Development, Community Engagement, Project Management

**Tools & Frameworks:** Tableau, Salesforce, GIS, Microsoft Office Suite