

Aisha Patel

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SUMMARY

Results-oriented Senior Accountant with over 8 years of experience in managing financial reporting, budgeting, and compliance. Proven track record of improving operational efficiency and streamlining accounting processes, resulting in significant cost savings and enhanced accuracy.

EXPERIENCE

Senior Accountant

Jan 2022 - Present

XYZ Financial Solutions, Boston, MA

- Led a financial audit that resulted in a 20% reduction in discrepancies, saving the company \$50,000 annually.
- Implemented a new budgeting software that improved forecasting accuracy by 30%, enhancing departmental budget adherence.
- Managed month-end close process, reducing closing time from 10 days to 5 days through process optimization.

Staff Accountant

Jun 2018 - Dec 2021

ABC Corporation, Cambridge, MA

- Assisted in the preparation of financial statements that met GAAP standards, contributing to a clean audit opinion.
- Streamlined accounts payable process, reducing invoice processing time by 15% which improved vendor relationships.
- Conducted variance analysis that identified \$100,000 in potential savings through better expense management.

Junior Accountant

Jul 2015 - May 2018

Global Enterprises LLC, Cambridge, MA

- Supported the accounting team in the transition to a new ERP system, leading to a 25% increase in data accuracy.
- Processed payroll for 200+ employees, ensuring compliance with federal and state regulations.
- Assisted in monthly reconciliations, contributing to a 98% accuracy rate in financial reporting.

EDUCATION

Bachelor of Science in Accounting

May 2018

University of Massachusetts, Amherst, MA • GPA: 3.7

SKILLS

Technical Skills: Financial Reporting, Budgeting & Forecasting, GAAP Compliance, Variance Analysis

Tools & Frameworks: QuickBooks, SAP, Microsoft Excel, Oracle Financial Services