

Jordan Patel

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SUMMARY

Detail-oriented Senior Budget Analyst with over 7 years of experience in financial planning and analysis. Proven track record of optimizing budgeting processes and implementing cost-saving initiatives to enhance organizational efficiency.

EXPERIENCE

Senior Budget Analyst

Jan 2022 - Present

Global Tech Solutions, Atlanta, GA

- Led a budgeting overhaul that decreased departmental expenses by 15%, saving \$1.2 million annually.
- Implemented new forecasting models that improved budget accuracy by 25% over previous fiscal years.
- Collaborated with cross-functional teams to align financial strategy with organizational goals, resulting in a 10% increase in project ROI.

Budget Analyst

Jun 2018 - Dec 2021

Innovative Financial Corp, Atlanta, GA

- Analyzed variances in budget vs. actuals, reducing discrepancies by 30% through enhanced reporting processes.
- Designed a streamlined budget preparation process that reduced cycle time by 20%.
- Utilized SAP and Excel to develop comprehensive financial reports that informed strategic decision-making.

Junior Budget Analyst

May 2016 - May 2018

Metro Business Group, Atlanta, GA

- Assisted in the development of annual budgets totaling over \$50 million.
- Conducted detailed analyses of expenses and revenue streams, identifying potential savings of \$300,000.
- Created dashboards and financial models in Tableau to support executive reporting.

EDUCATION

Bachelor of Science in Finance

May 2018

Georgia State University, Atlanta, GA • GPA: 3.7

SKILLS

Technical Skills: Financial Analysis, Budgeting, Forecasting, Variance Analysis

Tools & Frameworks: SAP, Tableau, Microsoft Excel, Power BI