

Amina Patel

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SUMMARY

Results-driven Senior Buyer with over 8 years of experience in procurement and supply chain management. Proven track record of driving cost reductions and enhancing supplier performance through strategic negotiations and data analysis.

EXPERIENCE

Senior Buyer

Jan 2022 - Present

Global Tech Solutions, Seattle, WA

- Achieved a 15% reduction in procurement costs by renegotiating contracts with key suppliers, saving the company over \$250,000 annually.
- Implemented a new vendor management system that improved supplier performance tracking, leading to a 20% increase in on-time deliveries.
- Streamlined purchasing processes, reducing order cycle time by 30% through the adoption of automated purchasing solutions.

Buyer

Mar 2018 - Dec 2021

Innovative Manufacturing Corp., Portland, OR

- Successfully negotiated pricing agreements with suppliers, delivering a cost savings of \$150,000 over three years.
- Developed and maintained strong relationships with suppliers to ensure consistent quality and supply chain efficiency.
- Utilized ERP systems for inventory management which improved stock accuracy by 25%.

Junior Buyer

Jun 2015 - Feb 2018

Smart Retail Group, San Francisco, CA

- Assisted in the procurement of over \$5 million worth of goods annually, ensuring alignment with budgetary constraints.
- Conducted market research analysis that identified potential new suppliers, increasing options by 40%.
- Collaborated with cross-functional teams to enhance product launch timelines, reducing time to market by 15%.

EDUCATION

Bachelor of Science in Supply Chain Management

May 2018

University of Washington, Seattle, WA • GPA: 3.7

SKILLS

Technical Skills: Negotiation, Cost Analysis, Vendor Management, Supply Chain Optimization

Tools & Frameworks: SAP Ariba, Oracle Procurement Cloud, Microsoft Excel, Power BI