

Jasmine Patel

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SUMMARY

Dynamic and results-driven Senior Level Legislative Aide with over 8 years of experience in policy analysis and governmental affairs. Proven ability to drive legislative initiatives, engage stakeholders, and enhance communication strategies to achieve policy goals.

EXPERIENCE

Senior Legislative Aide

Jan 2022 - Present

Office of Senator Chris Johnson, Washington, DC

- Led the development of a landmark environmental policy that reduced carbon emissions by 25% over three years.
- Coordinated with over 20 advocacy groups to gather support, resulting in a 40% increase in public engagement in legislative sessions.
- Utilized CRM software to track constituent communications, improving response time by 30%.

Legislative Aide

Jun 2018 - Dec 2021

Office of Representative Maria Lopez, Washington, DC

- Assisted in drafting a \$5 million funding proposal for educational programs that was successfully passed.
- Managed committee schedules and briefings, leading to a 50% increase in meeting efficiency.
- Conducted comprehensive policy research that informed the passage of key legislation on healthcare reform.

Policy Analyst

Jul 2015 - May 2018

National Policy Institute, Washington, DC

- Produced in-depth reports on socioeconomic issues influencing legislative decisions, resulting in policy adjustments valued at \$2 million.
- Facilitated workshops with policymakers to discuss legislative impacts, increasing collaborative initiatives by 35%.
- Implemented data analysis tools to assess policy effectiveness, improving report turnaround times by 20%.

EDUCATION

Bachelor of Science in Political Science

May 2018

George Washington University, Washington, DC • GPA: 3.7

SKILLS

Technical Skills: Policy Analysis, Legislative Research, Data Analysis, Public Engagement

Tools & Frameworks: Salesforce, Microsoft Office Suite, Tableau, Qualtrics