

Jamal Patel

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SUMMARY

Detail-oriented Senior Shipping Receiving Clerk with over 7 years of experience in inventory management, logistics coordination, and process optimization. Proven track record of enhancing operational efficiency and reducing costs through effective management of shipping and receiving processes.

EXPERIENCE

Senior Shipping Receiving Clerk

Jan 2022 - Present

Global Logistics Solutions, Los Angeles, CA

- Improved shipping and receiving accuracy by 30% through the implementation of a new barcode scanning system.
- Reduced shipping costs by 15% by renegotiating contracts with carriers and optimizing freight routes.
- Trained and supervised a team of 5 clerks, resulting in a 20% increase in team productivity.

Shipping Coordinator

May 2018 - Dec 2021

Mega Supply Chain Co., Los Angeles, CA

- Streamlined the receiving process, reducing turnaround time for inbound shipments by 25%.
- Implemented inventory management software that decreased stock discrepancies by 40%.
- Managed logistics for over 200 shipments per month, ensuring timely delivery and adherence to company standards.

Shipping Associate

Jun 2015 - Apr 2018

Fast Freight Inc., Los Angeles, CA

- Assisted in achieving a 98% order fulfillment rate through efficient packing and shipping processes.
- Conducted regular audits of shipping supplies, reducing costs by 10% by optimizing usage.
- Maintained accurate records of shipments and deliveries, ensuring compliance with safety regulations.

EDUCATION

Bachelor of Science in Supply Chain Management

May 2018

California State University, Los Angeles, Los Angeles, CA • GPA: 3.7

SKILLS

Technical Skills: Warehouse Management Systems (WMS), Inventory Control, Shipping Logistics, Data Analysis

Tools & Frameworks: SAP, Oracle Logistics, RFID Technology