

Jasmine Patel

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SUMMARY

Dedicated Social Services Coordinator with over 8 years of experience in program management and community outreach. Proven track record in enhancing service delivery and achieving measurable outcomes through effective stakeholder collaboration and strategic planning.

EXPERIENCE

Senior Social Services Coordinator

Jan 2022 - Present

Community Support Services, Seattle, WA

- Increased program participation by 40% within the first year through targeted outreach initiatives.
- Developed and implemented a new case management system that reduced processing time by 30%.
- Managed a budget of \$500,000, optimizing resource allocation to maximize service efficiency.

Social Services Coordinator

Jun 2019 - Dec 2021

Women's Health Initiative, Seattle, WA

- Successfully led a team of 5 in delivering comprehensive support services, achieving a 95% satisfaction rate among clients.
- Secured \$200,000 in grant funding to expand mental health services, directly impacting over 300 individuals annually.
- Implemented new training protocols that improved staff efficiency and reduced onboarding time by 25%.

Social Services Assistant

Aug 2015 - May 2019

City of Seattle, Seattle, WA

- Provided direct support to clients, contributing to a 20% increase in successful service outcomes.
- Collaborated with local agencies to coordinate resources, resulting in a streamlined referral process.
- Trained new hires on best practices, enhancing team performance and client service quality.

EDUCATION

Bachelor of Science in Social Work

May 2018

University of Washington, Seattle, WA • GPA: 3.7

SKILLS

Technical Skills: Case Management Software, Data Analysis, Program Evaluation, Crisis Intervention

Tools & Frameworks: Microsoft Office Suite, Salesforce, SPSS