

Amina Patel

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SUMMARY

Results-driven Senior Level Tax Accountant with over 8 years of experience in corporate tax compliance and planning. Proven expertise in optimizing tax strategies, managing audits, and utilizing advanced tax software to enhance efficiency and accuracy.

EXPERIENCE

Senior Tax Accountant

Jan 2022 - Present

Global Tech Solutions, Atlanta, GA

- Led the tax compliance process for a \$500M revenue company, reducing tax liabilities by 15% through strategic planning.
- Implemented a new tax reporting system that improved reporting efficiency by 30%, saving approximately 200 work hours annually.
- Managed IRS audit preparation, resulting in zero penalties and a favorable outcome.

Tax Accountant

Jun 2018 - Dec 2021

Smith & Associates, Atlanta, GA

- Collaborated with clients to identify tax-saving opportunities, leading to an average savings of \$75,000 per client.
- Utilized CCH Axcess Tax to streamline tax preparation processes, achieving a 20% reduction in turnaround time.
- Conducted tax research and planning for various entities, staying compliant with changing regulations.

Junior Tax Accountant

Jun 2015 - May 2018

TaxPro Services, Atlanta, GA

- Assisted in the preparation of over 300 individual and corporate tax returns with a focus on accuracy.
- Developed comprehensive tax strategies that improved client satisfaction scores by 25%.
- Maintained up-to-date knowledge of tax laws and regulations, ensuring compliance and risk mitigation.

EDUCATION

Bachelor of Science in Accounting

May 2018

Georgia State University, Atlanta, GA • GPA: 3.7

SKILLS

Technical Skills: Tax Compliance, Financial Reporting, Tax Planning, IRS Regulations

Tools & Frameworks: CCH Axcess Tax, QuickBooks, Excel, Thomson Reuters UltraTax