

Aisha Patel

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SUMMARY

Detail-oriented Tax Accountant with over 5 years of experience in preparing and reviewing tax returns for individuals and corporations. Proven track record of identifying tax-saving opportunities and enhancing compliance through meticulous attention to detail.

EXPERIENCE

Tax Accountant

Jan 2022 - Present

Johnson & Associates LLC, San Francisco, CA

- Reduced client tax liabilities by an average of 20%, resulting in savings of over \$500,000 annually.
- Streamlined tax preparation process, decreasing turnaround time by 30% through automation tools.
- Conducted in-depth tax research and analysis, ensuring compliance with federal and state regulations.

Tax Associate

Jun 2018 - Dec 2021

Green Tax Services, San Jose, CA

- Assisted in the preparation of over 300 individual and corporate tax returns, achieving a 95% client satisfaction rate.
- Implemented a new client management system that improved data accuracy and reduced processing time by 25%.
- Collaborated with senior accountants to develop tax strategies that saved clients an average of \$250,000 per year.

Intern - Tax Department

Jan 2017 - May 2018

Global Financial Solutions, Los Angeles, CA

- Supported senior tax staff in the preparation of tax returns, contributing to a 15% increase in departmental efficiency.
- Gained hands-on experience with tax software including Intuit ProConnect and Drake Tax.
- Participated in client meetings, enhancing communication skills and understanding of client tax situations.

EDUCATION

Bachelor of Science in Accounting

May 2018

University of California, Berkeley, Berkeley, CA • GPA: 3.7

SKILLS

Technical Skills: Tax Preparation, Financial Reporting, Tax Compliance, Data Analysis

Tools & Frameworks: QuickBooks, Intuit ProConnect, Drake Tax, Excel